



NEW CUSTOMER SETUP

Customer information and credit agreement

NET 30 TERMS | Initial credit limit: \$500

1 BUSINESS INFORMATION

Legal business name *

DBA / store name

Business phone *

Business email

Customer classification:

☐ Retail

☐ Wholesale

Business type:

☐ Proprietorship

☐ LLC

☐ Partnership

☐ Government

☐ Corporation

ST Tax ID#

FED Tax ID#

2 BILLING & SHIPPING

Billing street address *

City *

State *

ZIP *

☐ Shipping address same as billing

Shipping street address (if different)

City

State

ZIP

3 ORDER INFORMATION

Order contact name *

Order email *

Order phone

☐ Purchase order (PO) required

Primary contact (if different)

4 ACCOUNTS PAYABLE (AP)

AP contact name *

AP email - invoices & statements *

AP phone

5 BANK REFERENCE (FOR CREDIT AUTHORIZATION)

Bank / financial institution

Bank contact or phone

City / state

6 TAX DOCUMENTATION & ACCOUNT TERMS

Sales tax exemption: If claiming exemption, MUST include the tax exemption form for the state where the customer location is located.

Salesman

Territory#

Standard payment terms: NET 30 | Automatic initial credit limit: \$500

7 CREDIT AGREEMENT & AUTHORIZATION

I (We) hereby apply for credit and agree that if such credit is extended that I (We) will pay all invoices within 30 days. I (We) understand and agree that if our account is not paid within terms, it will become delinquent and a financing charge of 1.5% per month (18% per annum) will be applied to the delinquent amount and I (We) further understand and agree to pay all attorney and/or collections fees in the collection of my (our) account, in the event such action is taken by Tech Inc.

The above information is for the purpose of obtaining credit and is warranted to be true. I (we) hereby authorize the firm to whom this application is made to investigate the bank reference listed pertaining to my (our) credit and financial responsibility.

Printed name *

Title

Date *

Signature * (sign by hand after printing)